

Annville Free Library Board: A Guide for Prospective Members

Please consider these commitments asked of Annville Free Library Board members.

Term of Office:

The Board of the Annville Free Library consists of eleven members elected officially at the annual meeting in April. Prospective members may be appointed to fill vacancies on the Board at other times but do not have their official term begin until election at the annual meeting. Each member is elected for a four-year term and may be reelected to serve up to four consecutive terms of four years each. Members who leave the board must wait for one full year before being eligible to serve again. *(Bylaws, Article VII, part 1).*

Meeting times and Committees:

The Board of the Annville Free Library currently meets the third Monday evening of each month at 6 p.m., and meetings last usually 1.5 to 2 hours.

Members also serve on one or more committees which meet as needed. Members of the Board also help with the fundraising activities for the benefit of the library.

The Board may establish additional working committees as needed, and some of the current standing committees include these:

- Budget (May assist the Treasurer, when requested, to plan annual library budgets.)
- Bylaws (Review and edit, as necessary, the governing document of the Annville Free Library Association. This was most recently done and adopted at the April 2019 general meeting.)
- Investments (May assist the Treasurer and other committee members, as requested, to oversee the invested endowment funds of the Library.)
- Personnel (Assist the Library Director and Board, as requested, with staffing and Board policies.)
- Property (Act to oversee building and grounds.)
- Public Relations (Help to promote library events and library programs for the community.)
- Annual Fundraising (Plan and enact the major fundraising appeals to the community, generally in May and in December.)
- 5K (Plan, find sponsors, and help with the event which takes place the second Saturday in June, rain or shine, at 8 a.m.)
- Vision 2020+ (Looks to the future needs of the Library.)

Conflicts of Interest:

Rules of law and ethics prohibit members from participating in and voting on matters in which they may have a direct or indirect financial interest or might place personal advantage over the best interests of the library.

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Personal Information

Date: _____

Name: _____

Address: _____

Municipality in which you reside _____

How long have you lived at this address? _____

Do you have a library card from the Lebanon County Library System? _____

(AFL Association Bylaws: Article V: Members shall be residents of the library service area...or be registered as a holder of a library card from the Lebanon County Library System more than 10 days prior to the annual meeting.)

Home Phone _____ Mobile _____

Email Address _____

Preferred means of contact _____

Occupation _____

Current Employer _____

Please list work experience or community service you feel might be relevant to serving on a library board.

Please mention any special interests or skills that would contribute to and further the success of the Annville Free Library as a place for learning, growth, and community.